

Away From Home Check

Preparing for "Vacation" Checklist

- ☐ Check with you insurance company to confirm their "vacant property" requirements.
- ☐ Notify you security/alarm company of you absence and an alternate contact.
- ☐ Leave a trip itinerary with family/friends and house sitter.
- ☐ Suspend newspaper/magazine delivery.
- ☐ Arrange for mail pick-up.
- ☐ Install motion detection lighting on the exterior of the home.
- ☐ Set up a timing system for household lighting.
- ☐ Photograph or video each room of the home and store off-site.
- ☐ Install dead-bolts on all entry doors to the home.
- ☐ Secure windows with locking pins or blocking devices in window tracks.
- ☐ Lock gates.
- ☐ Keep valuables in a secure location.
- ☐ Disconnect garage door opener and lock the overhead doors.
- ☐ Lower the temperature of you heating appliances.
- ☐ Remove perishables from refrigerator(s).
- ☐ Remove perishables from cupboards.
- ☐ Remove all garbage from the home.
- ☐ Unplug any unnecessary appliances (computers, lighting, heaters etc.)
- ☐ Turn off pilot lights for fireplaces.
- ☐ Turn water heater to vacation mode.
- ☐ Turn off water supply to toilets.
- ☐ Turn off water supply to exterior taps.
- ☐ Turn off water supply for the washing machine.
- ☐ Arrange for plant/small animal care.
- ☐ Arrange for snow removal and yard care.